

# Claim Form

At Intasure we appreciate how stressful a claim can be and we aim to make the process as quick and painless as possible. Please remember to attach any documents, accounts or original purchase receipts in order that we can deal with your claim as promptly as possible. If you require any assistance in completing this form then please do not hesitate to contact the **Claims Team** on **+44 (0)345 073 7147** between 9am and 5pm Monday to Friday.

## SECTION 1 - Details of Policyholder and Policy

Name		Address of Property Insured (if different)	
Address			
Postcode		Postcode	
Email Address			
Home Tel			
Mobile Tel			
Policy No.			
Are you registered for VAT? <input type="checkbox"/> NO <input type="checkbox"/> YES			

## SECTION 2 - Details of when, where and how Loss/Damage occurred

Date of Loss/Damage <input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	State fully the description and cause of the Loss/Damage and how it occurred: (Theft or Water Damage is not sufficient - full circumstances are necessary) (if theft from a building, please give details of how entry was gained)
Where did Loss/Damage occur?	
Who discovered it and when?	
Were the premises unoccupied at the time of the loss? <input type="checkbox"/> NO <input type="checkbox"/> YES	
When were they last occupied prior to this incident?	

## IF THE PROPERTY WAS LOST, STOLEN, MALICIOUSLY DAMAGED OR VANDALISED, PLEASE ANSWER THE FOLLOWING QUESTIONS

Were the Police notified? <input type="checkbox"/> NO <input type="checkbox"/> YES
If YES, when and at what Policy station?
Police Reference
Please describe the measures taken to secure/protect the property which has been lost/stolen <b>prior to the incident</b>

**If caused by someone who is not a member of your household e.g. Tradesman / Third Party please provide name and address.**

Name	
Address	
Postcode	



**SECTION 7 - Continued**

**Please complete ALL columns - we deal with your claim in accordance with the cover given by your policy.**

1. Description of item (make/model)	2. Owner of item	3. Age of item	4. Price paid	5. Estimated cost of repair	6. Replacement cost (If not repairable)

**SECTION 8 - If you claim is successful, please confirm to whom any cheque(s) should be made payable**

**SECTION 9 - Notice**

Please note that insurers pass information to the Claims and Underwriting Exchange register, run by Insurance Database Services Ltd (IDS Ltd).

The aim is to help us to check information provided and also to prevent fraudulent claims. When you tell us about an incident (such as fire, water damage or theft) which may or may not give rise to a claim, we will pass information relating to it to the register.

In assessing claims made insurers may also undertake checks against publicly available information as necessary such as electoral roll, county court judgements, bankruptcy orders or repossessions.

Some of the information which you give us about this claim may be passed to other insurance companies you tell us about. They will give us information about your policy with them, and we may ask them to pay a contribution to this claim. A contribution payment is normal practice where two or more policies cover the same thing. If another company contributes to your claim with us, it should not affect any no claim discounts you may have with them.

The currency applicable to the Intasure Home contract is Sterling or Euros as per your schedule. There may be occasions when we need to convert from Sterling to Euros or Euros to Sterling. In such circumstances we will convert using the Barclays Bank plc commercial Exchange Rate on the day a claims payment is made under this policy.

**SECTION 10 - Declaration**

**I/we understand that you may ask for Information from other insurers to check the answers I/we have provided.**

**I/we declare that the statements made are true to the best of my/our knowledge and belief and I/we claim the amount above in respect of the items mentioned.**

Date 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

 Signature(s) of Policyholder(s) 

--

**THIS FORM SHOULD NOW BE RETURNED TO:** Intasure, Oakhurst House, 77 Mount Ephraim, Tunbridge Wells, Kent, TN4 8BS, United Kingdom or email it to [claims@intasure.com](mailto:claims@intasure.com)